

# MEMORANDUM

*Office of Dennis Graham, Chief of Police*



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**To:** Charlie Lawson, City Manager  
**From:** Dennis Graham, Chief of Police *D. G.*  
**Subject:** Citizen Options for Public Safety (COPS FY 2007)  
**Date:** November 28, 2006

## ISSUE:

How shall the Milpitas Police Department spend state grant funds (Fiscal Year 2007) allotted by Citizen Options for Public Safety?

## BACKGROUND:

The City of Milpitas received COPS funds from the state pursuant to Government Code 30061, in the amount of \$127,051. These funds must be used to support front line law enforcement services and must supplement and not supplant existing funding for front line law enforcement services. No city matching funds are required.

These funds shall be appropriated pursuant to written request from the Chief of Police of the law enforcement agency that provides police services for the city. The request shall specify the front line law enforcement needs of the requesting entity including the personnel, equipment and programs that are necessary to meet those needs.

After convening a public hearing before city council, the funding will be evaluated by the Supplemental Law Enforcement Oversight Committer (SLEOC) as required by law.

We are recommending that the funds be used to finance the following:

1. Teen Academy	\$3,500
2. Community Relations Supplies	\$5,700
3. On-line Reporting System	\$30,000
4. Taser Cameras & Holsters	\$16,200
5. DVD/CD Duplicator and Storage Unit	\$10,700
6. Range Equipment	\$9,900
7. Major Disaster Equipment Bag upgrade	\$8,400
8. ADORE FTO software	\$5,700
9. Digital Sprite DVR/Wireless Graffiti Camera upgrade	\$5,500
10. SWAT/K9 Training	\$5,000
11. SWAT Vests	\$4,400
12. GPS Tracker/bait car	\$4,000
13. Lidar	\$4,000

14. Compact Handheld Radios/Gang Charger	\$4,000
15. PAS Devices	\$2,500
16. Dictation Transcription Software	\$2,500
17. Typewriter w/memory	\$2,000
18. LED Rechargeable Flares	\$1,951
19. <u>Tactical Team Equipment Bags</u>	<u>\$1,100</u>
<b>TOTAL:</b>	<b>\$127,051</b>

## DISCUSSION:

The estimated costs for requested items as outlined below include tax and shipping:

**Teen Academy.** The Police Community Relations unit currently provides a similar program, the Police and Community Education Seminar (PACES) to the adults in our community. The Teen Academy will focus on providing the youth in our community a chance to interact with and learn about the Police Department through a six-week curriculum, focused on teen-aged interests, taught by experts in the field of law enforcement.

**\$3,500**

**Community Relations Supplies.** The Police Community Relations Unit provides on-going Neighborhood Watch meetings, neighborhood mediations, parent education on gang identification and drug recognition as well as a variety of community presentations addressing teenage alcohol consumption. The purchase of additional Neighborhood Watch informational booklets (\$1,000), pamphlet display stands (\$800), a portable speaker system (\$500), a 27" TV with DVD/VHS capabilities (\$500), a McGruff the Crime Dog costume (\$1,700) and an Intoxiclock blood alcohol monitor to illustrate impairment level and blood alcohol content (\$1,200) would enhance the effectiveness and efficiency of the unit.

**\$5,700**

**On-line Reporting System.** CopLogic is an online reporting application in use by over 60 law enforcement agencies. Many Bay Area agencies currently use this application. This online reporting system further augments services provided to the citizens of Milpitas. It allows for the reporting of prior crimes via the internet, accessible through the Police Department's web page. The Police Department will continue to take reports as requested; this is offered only as an additional online service for those who wish to file reports in this manner.

**\$30,000**

**Taser Cameras & Holsters.** Officers in the Field Services Division currently share tasers and a variety of holsters to carry the tasers. Officers choose from a limited quantity of each type of holster (left-hand draw, right-hand draw, belt clip, paddle, etc.). This results in cases where a particular type of holster an officer is accustomed to, and proficient with, may not be available. The purchase of individually issued taser holsters would greatly benefit the Department and officers by ensuring all officers carry tasers on a constant basis and in a manner they are proficient with (\$2,200). The taser cameras would be an upgrade to the current tasers and will allow the video capture of each taser deployment (\$14,000). This will serve as a management audit tool as well as a training tool.

**\$16,200**

**DVD/CD Duplicator and Storage Unit.** As a result of a change in technology, most evidence recordings are now digital and are submitted on CD or DVD. When asked by the District Attorney's office or the Court to provide copies of these recordings, we lack the ability to duplicate this type of media. The DVD/CD duplicator will allow us to make multiple copies in a short period of time. Additionally, current media storage racks are approaching capacity and we will require additional storage racks to comply with recommendations in the Grand Jury's Police Property Room report of 2004.

**\$10,700**

**Range Equipment.** As part of the bullet-trap installation, the software that runs the target system will be upgraded; however, the Range will need an updated laptop to accommodate the upgraded software (\$2,500). In addition, the Range program is in need of simulated training firearms (\$1,100) for training not intended for "live-fire" training drills and could be used by various training disciplines within the Department. The purchase of additional simmunitions (\$3,000) for training drills will supplement the existing supply that has a relatively short-term shelf life. The purchase of a Conex box (\$3,300) would allow for additional storage of range supplies that are currently stored outdoors and deteriorate over time due to repeated exposure to inclement weather.

**\$9,900**

**Major Disaster Equipment Bag upgrade.** The current major disaster equipment bags, deployed in the marked units, were assembled several years ago and are currently in need of replacement of worn/damaged equipment as well as upgraded equipment. This equipment will help increase the probability that in the event of a major disaster, officers in the field will be better able to protect themselves and others, and assist minor search and rescue functions, until the arrival of outside assistance, which could be up to several days.

**\$8,400**

**ADORE FTO software (3 licenses).** Automated Observation Report and Evaluation (ADORE) is a Field Training software program that can capture all training records and evaluations and maintain the historical data for efficient retrieval. The system replaces the hand-written Daily Observation Reports (DORs) that are completed by Field Training Officers at the end of each training shift, saving countless training hours. It is also designed to analyze trends and to save storage space by eliminating the need for hardcopies of field training records.

**\$5,700**

**Digital Sprite DVR/Wireless Graffiti Camera upgrade.** The purchase of (1) IP addressable Digital Video Recorder allows the police department to remotely control video surveillance equipment as well as record to network storage devices. The city has extensive experience and success with Digital Sprite recorders. Additionally, the City currently has 4 remote graffiti cameras deployed in areas repeatedly susceptible to costly vandalism. The units take high-quality digital images when subjects are detected in the area. This upgrade in equipment will allow for the remote downloading of the images instead of having an officer climb up a ladder, tree, side of a building, etc. to the location of the camera to manually retrieve the images.

**\$5,500**

**SWAT/K9 Training.** The PD currently deploys a SWAT Team and a K9 Team exclusive of each other. This training would allow the two disciplines to train together and utilize a K9 in certain tactical instances where the K9 can be used for effective and efficient deployment. This initial training would be for 2 SWAT officers and 1 K9 team.

**\$5,000**

**SWAT Vests.** Most of the SWAT Team was outfitted with new tactical vests replacing their old vests that were between 4-10 years old. The new vests have significant improvements including an improved fit, lighter and thinner materials, and enhanced ballistic protection (including a detachable ballistic collar, and ballistic groin and shoulder protection). The purchase of 2 additional vests (@ \$1,850ea) would complete the outfitting of the current team members.

**\$4,400**

**GPS Tracker/bait car.** The Police Department has purchased an auto theft bait car and will need to add GPS tracking capabilities to the vehicle. This GPS tracker will compliment existing technology and includes professional installation of the unit.

**\$4,000**

**Lidar.** The Lidar is primarily used by the Traffic Division as a tool to aid in traffic collision investigations by accurately measuring skid marks, traffic lane width and other pertinent distances. It is also used by the motorcycle officers to determine vehicle speed during traffic enforcement efforts and by the field evidence technicians during major crime scene investigations. The purchase of one unit will replace an old radar unit.

**\$4,000**

**Compact Handheld Radios/Gang Charger.** These radios are a compact version of the radios used by uniformed personnel. Their compact nature will be conducive to undercover and plainclothes work conducted by the Investigations Bureau. The gang charger will provide housing/charging for all 6 radios at the Police Department.

**\$4,000**

**PAS Devices.** The purchase of 4 devices (@ \$575ea) would allow us to deploy an upgraded version of the current device and increase our current supply to 7 devices. This will allow more officers the availability to deploy the devices for proactive DUI enforcement.

**\$2,500**

**Dictation Transcription Software.** This software will allow for the file transfer and dictation of reports from multiple officers from varying locations within the Police Department. We currently have the hardware for such a function, but lack necessary software.

**\$2,500**

**Typewriter w/memory.** The Police Records Division is still required to fill out many pre-printed forms and uses an old typewriter to complete this function. The current typewriter is in poor condition. This purchase would provide a new, upgraded typewriter to perform basic job tasks.

**\$2,000**

**LED Rechargeable Flares.** These are rechargeable LED flares that have various flashing patterns that range in flash time between 5 and 100 hours depending on flash pattern and battery charge. Rechargeable flares are growing in popularity due to environmental concerns surrounding conventional burning flares. The purchase of three 6-pack kits (@\$500ea) and one pack of 3 nickel-metal hydride batteries (\$150) and a carrying case would allow various traffic enforcement officers and patrol officers to utilize them and determine their effectiveness.

**\$1,951**

**Tactical Team Equipment Bags.** The Tactical Team members are required to carry a variety of equipment including protective vests, knee pads, shoulder pads, leg pads, helmets, face shields, gas masks and boots. Each officer currently stores these items separately and in a variety of locations. The purchase of a large capacity equipment bag for each member (25@\$40.00ea) would allow for the equipment to be conveniently stored in a single designated area within the Police Department for rapid deployment when necessary.

**\$1,100**

City of Milpitas, California

**BUDGET CHANGE FORM**

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one: <input type="checkbox"/> Budget Appropriation <input checked="" type="checkbox"/> Budget Transfer	261-3567	\$127,051	261-711487X 261-7114924 261-7144XXX 261-7214503 261-7214875 261-721492X 261-7224921 261-72449XX	\$37,000 \$5,700 \$9,200 \$5,000 \$5,700 \$42,500 \$8,451 \$13,500

**Explain the reason for the budget change:**

The California State Legislature awarded \$127,051 to the City of Milpitas through the Citizen Options for Public Safety (COPS) Grant. No city matching funds are required.

Government Code sections 30061-30065 specify that these funds must be used for front line law enforcement services. These funds shall be appropriated pursuant to a written request from the Chief of Police of the law enforcement agency that provides police services for that city. The request shall indicate the front line law enforcement needs of the requesting entity including the personnel and equipment that are necessary to meet those needs.

The police staff is requesting that the designated monies be used to fund: Teen Academy; Community Relations Supplies; On-line Reporting System; Taser Cameras & Holsters; DVD/CD Duplicator and Storage Unit; Range Equipment; Major Disaster Equipment Bag upgrade; ADORE FTO software; Digital Sprite DVR/Wireless Graffiti Camera upgrade; SWAT/K9 Training; SWAT Vests; GPS Tracker/bait car; Lidar; Compact Handheld Radios/Gang Charger; PAS Devices; Dictation Transcription Software; Typewriter w/memory; LED Rechargeable Flares; Tactical Team Equipment Bags.

Approve grant funds of \$127,051 from California State Legislature to Police Department's operating budget for front line law enforcement services.

☒ Check if City Council Approval required.

Meeting Date: December 19, 2006

Itemization of funds, if needed:			Amount
Requested by:	Division Head:	Date:	
	Department Head: <i>Tennis 2. Shah</i>	Date: 12-11-06	
Reviewed by:	Finance Director: <i>W. C. Karl</i>	Date: 12/8/06	
Approved by:	City Manager:	Date:	
Date approved by City Council, if required:			Confirmed by: